

**RECORD OF PROCEEDINGS**  
**MINUTES OF ZANE TOWNSHIP TRUSTEES**  
**November 14, 2022**

The meeting was called to order at 8:00am by Chairman Steve Lithgo. Those present included Steve Lithgo, Doug Henry, Jack Graham, Amie Raterman, Rod Watkins, Tom Scheiderer, Jim King, Joni Cox, Brian Schultz, and Brian Clark.

Jack made a motion to approve the October 10, 2022 regular meeting minutes. Seconded by Doug. Motion carries.

The Fiscal Officer presented all financials including invoices, checks, online payments, and mail (red folder). Doug made a motion to approve financials and the September & October 2022 bank reconciliations. Seconded by Jack. Motion carries.

Tom S. discussed the property that he sent a letter to regarding disabled vehicles and high grass on their property. He explained the process the Trustee's need to implement due to the non-compliance of said letter. Tom also discussed the new TRC building and confirmed with the Fiscal Officer that he had submitted three new permits.

Brian S., Director Logan County Sewer District, advised that letters went out last week to all residents that will be effected by the new sewer project. He also announced that they will have a Sanitary Sewer Project meeting on November 21, 2022 from 5pm-7:30pm for Perry Township Residents and November 22, 2022 from 5pm-7:30pm for Zane Township Residents. Both meetings will be held at the East Liberty Lodge 3232 S. Main St, East Liberty Oh 43319. Sewer district staff and the design engineers will be available to review project layout, anticipated costs, financial assistance options, and answer questions. Brian has our webmaster's contact information and will make sure she has all meeting information as well as any forthcoming pertinent information to be posted on our website. Brian conveyed that bidding has not been finalized and discussions are ongoing with the EPA. Steve asked about imminent domain options and Brian stated that they would not want to do that if at all possible. They will need some easements. He said that the EPA states that once a sewer is available you need to tie into it. However property owners will have 2-3 years to plan and connect to sewer as well as apply for financial assistance. There is a possibility that the CDBG (Community Development Block Grant) may be utilized by property owners to help with the cost to connect and permit fees, etc.

Doug meet with Surveyor George Blackburn concerning filling in the front of the cemetery with dirt so that it could be plotted off. Doug also spoke with Jeremy Burnside regarding brush on TR 157 to be removed. He also stated that the tile will be dug up at the park soon. Also to note, the LUC and Ohio Water Quality speakers will have a meeting on November 17, 2022. Doug conveyed that the roads look good.

Jack advised that the County Engineer recommends that Zane Township adopt a resolution concerning the application of Fogseal. Trustee's discussed such suggestion to have the county Fogseal TR 258 in 2023 totaling 5056 square yards at a cost of \$0.20 cents per square yard totaling \$1,011.20. Steve moves to adopt 2023 Fogseal application Resolution. Seconded by Doug. All were in favor. Resolution 2022-14 Fogseal Application for TR 258 passed.

Steve suggested contacting Scott Coleman regarding repairing or replacing the bridge at the cemetery or contacting someone to repair bridge. Rod stated that it may need some bracing. Steve reported that the Zane Township Fire Levy passed.

Jim asked for a copy of the new zoning book and was given a copy at this meeting.

Rod W. stated that the bottom element of the water heater is out. Doug suggested contacting Mike Henry as he can also replace the pressure tank. Rod advised the Fiscal Officer that the RITA tax is increasing for 2023. The Fiscal Officer advised Rod that she always verifies all taxes in January of each year. Rod said he will also make an appointment with Spain's Service Center for the red truck. Rod stated that all inspections on road signs, culverts, playground, equipment, and vehicles have been completed this month.

Jody had nothing to discuss.

The Fiscal Officer advised that all invoices, to be paid in 2022, need to be submitted no later than December 16, 2022.

Regular monthly meetings will be on the second Monday of each month at 8:00 am in the Zane Township Building at 10495 Columbus St. Middleburg Oh 43336. (Jan. 10, Feb. 14, Mar. 14, Apr. 11, May 9, Jun. 13, Jul. 11, Aug. 8, Sep. 12, Oct. 10, Nov. 14, & \*Dec. 19, 2022-3<sup>rd</sup> Monday)

The trustees observed, discussed, reviewed and signed all approved documents & reports submitted at this meeting. Doug made a motion to adjourn. Seconded by Steve. Motion carries.

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STEVE LITHGO, CHAIRMAN

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AMIE RATERMAN, FISCAL OFFICER