

**RECORD OF PROCEEDINGS**  
**MINUTES OF ZANE TOWNSHIP TRUSTEES**  
**January 9, 2023**

Fiscal Officer, Amie Raterman, called the reorganizational meeting to order at 8:00am. Those present included Doug Henry, Jack Graham, Amie Raterman, Rod Watkins, Breanne Parcels, Joseph Mears, Joni Cox, and Jeremy Burnside.

The Fiscal Officer asked for nominations from the floor for Chairman. Jack Graham nominated Steve Lithgo, seconded by Doug Henry. All trustees unanimously voted Steve Lithgo as 2023 Chairman of the Board of Zane Township Trustees.

The Fiscal Officer asked for nominations from the floor for Vice Chairman. Jack Graham nominated Doug Henry, seconded by Doug Henry. Doug Henry accepted the nomination and all trustees unanimously voted Doug Henry as 2023 Vice Chairman of the Board of Zane Township Trustees.

Jack Graham will be the 2023 Member of the Board of Zane Township Trustees.

Jack made a motion to approve the regular meeting minutes for December 19, 2022. Seconded by Doug. Motion passed. All were in favor.

The Fiscal Officer presented all financials including invoices, checks, online payments and mail (red folder). Doug made a motion to approve financials and the December 2022 Bank Reconciliation. Seconded by Jack. Motion passed. All were in favor. Unencumbered balance as of December 31, 2022 is \$1,204,186.74 total from all funds. The projected total amount from all sources for 2023 is \$441,000.00. For a total amount of estimated resources available for expenditure of \$1,645,186.74 for 2023. Amie proposed approving Permanent appropriations today as all figures are accurate and the "Certificate of County Auditor that the Total Appropriations from each fund do Not Exceed the Official Estimate of Resources," and "Amended Official Certificate of Estimated Resources," as of January 1, 2023 has been received and approved by the Logan County Auditor. Jack made a motion to approve and adopt Resolution 2023-01 2023 permanent appropriations as presented. Seconded by Doug. Resolution 2023-01 passed. All were in favor.

Jack presented quotes for a new truck in the amount of \$125,910. Which is expected to be in by December 2023. Doug asked about trading in the old truck and Jack will ask. Check to be issued upon delivery of truck. Jack made a motion to go forth with the purchase and signing the quote for the new truck. Official Quote is forthcoming via email to Fiscal Officer. Seconded by Doug. Motion passed. All were in favor.

Doug suggested getting the power line located at the Cemetery and talking to any overseeing authority with regards to the implementation of new plots and driveway. Rod conveyed that the current Cemetery plots are larger than the proposed ones. The Trustees reviewed the Cell phone policy resolution presented by Breanne and Doug made a motion to approve and adopt Resolution 2023-2 Cell Phone Policy. Seconded by Jack. Resolution 2023-2 passed. All were in favor.

Rod W. advised that the security light at the Township Building is not working and needs replaced. Rod stated that all Inspections on road signs, culverts, playground, equipment, and vehicles have been completed this month.

Joseph had no business to discuss.

Joni had no business to discuss.

Jeremy Burnside is the owner of Superior Bobcat Services LLC and had completed brush cutting along TR 157 at the request of Doug Henry. Amie conveyed her surprise at how much was cut back on her property and the Trustee's stated that it was a line of sight issue and not for mowing. Amie asked the Trustees if there would be any brush cutting required this year and they agreed that TR 258 may need some attention.

Breanne discussed Real Estate Tax delinquencies and advised that there is only one property owner in Zane Township that has outstanding taxes due that exceed \$10,000 and she would soon be addressing that. She conveyed that any nuisance issues could be addressed at the same time. Doug discussed a property that has been portrayed as agricultural for the purpose of erecting a building and is possibly non-compliant with regards to zoning laws. Breanne stated that Agricultural properties are required to sign an affidavit stating the validity of such.

Regular monthly meetings will be on the second Monday of each month at 8:00 am in the Zane Township Building at 10495 Columbus St. Middleburg Oh 43336. (Jan. 9, Feb. 13, Mar. 13, Apr. 10, May 8, Jun. 12, Jul. 10, Aug. 14, Sep. 11, Oct. 9, Nov. 13, & Dec. 11, 2023)

The trustees observed, discussed, reviewed and signed all approved documents & reports submitted at this meeting.

Doug made a motion to adjourn at 8:38am. Seconded by Jack.

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STEVE LITHGO, CHAIRMAN

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AMIE RATERMAN, FISCAL OFFICER