

**RECORD OF PROCEEDINGS**  
**MINUTES OF ZANE TOWNSHIP TRUSTEES**  
**FINAL – October 9, 2023**

The meeting was called to order at 8:00am by Chairman Steve Lithgo. Steve Lithgo is recording this meeting. Those present included Steve Lithgo, Doug Henry, Jack Graham, Amie Raterman, Rod Watkins, Tom Scheiderer, Jim King, Joseph Mears, Barbra Gant, Joni Cox, and Jeremy Burnside.

Steve asked for a motion to approve the minutes. Doug made a motion to approve the September 2023 minutes. Seconded by Jack. Motion carries, no nays.

The Fiscal Officer provided all financials including invoices, checks, online payments, management reports and mail (red folder). Steve asked the Fiscal Officer if there are any changes and the Fiscal Officer conveyed that once a copy of the management reports are placed in the trustees folder, that signifies the bank reconciliation has been completed and there are no changes. Steve asked for a motion to approve the financial report. Jack made a motion to approve financials and the September 2023 Bank Reconciliation. Seconded by Doug. Motion carries, no nays.

Doug H. stated that Jeremy has completed the work at the alley and brought an invoice and several pictures. Doug asked Jack to follow up with the phone company as they are responsible to pay said invoice. Steve verified with Jeremy that Kelly's Septic did the majority of the work. Jeremy conveyed that his invoice includes Kelly's Septic portion. Jack asked Jeremy to repair the culverts, such as the one on TR 157, that are causing water issues across the roads. Jeremy asked for a list of the culverts locations. Steve asked Doug if we need to get a motion to pay Jeremy's invoice for the tile work and Doug said no. Steve reaffirmed with Doug that they'd pay the bill and hopefully get reimbursed from the telephone company. Doug Henry responded with, "That's the plan,"

Joni C. had nothing to discuss.

Barbra G. advised she was observing.

Joseph M. had nothing to discuss.

Jim K. had nothing to discuss.

Tom S. stated it has been very quiet.

Rod advised that there's nothing to discuss that the Trustee's do not already know. Doug conveyed that the insurance claim for the windshield repair on the tractor has become a fiasco. The glass company wouldn't come out until they had all the insurance information. Steve asked if they would be using Gates Brothers. Doug said he hopes so but they quoted \$2000. Doug stated he had a bill from Hanes Glass Company for \$125 for a trip charge as they stated they couldn't complete the repair. The Fiscal Officer asked Doug if he wanted to try and ask the insurance company if they'd pay it as part of the claim? Doug said he would ask. Steve asked about the bridge at the cemetery and Doug stated that we could use the ARP funds next year for that. The Trustees discussed the structural integrity of said bridge.

Doug said he contacted David Liles several times regarding the issue of not mowing his property and has sent letters via certified mail. Doug has printed the form that would need to be sent to the Logan County Auditor so that the invoice for Doug's son, Alex Henry, can be added to Mr. Liles property taxes. Doug

conveyed that he told Mr. Liles he should pay the current invoice for mowing of \$125 as if it goes to the Auditor, they will add an additional \$150 service fee. Jack reaffirmed with Doug that Mr. Liles is still not interested in paying. Doug said no and he thinks we should move on like that. Doug asked Tom S., Zane Township Zoning inspector, if this was the correct way to do this and Tom stated it was. Doug stated that Alex did that mowing and that the township needed to pay Alex in the meantime. Doug asked Rod if the material was still at the park to put down and be covered by stones. Doug stated that the other issue he's had was that he'd talked to the Trustees about dropping our health insurance. He stated it was a good thing to do and the right time to do it. He said we'd continue to carry it through Amie's term which would be next April. Effective at the end of this year we wouldn't supply health insurance anymore. Jack confirmed that no reimbursements for any insurance would be allowed. Doug says it seems like it would be the time. Doug made a motion to discontinue the health insurance program. Jack asked if we did this already at the last meeting. Steve stated that they talked about it at the last meeting. Steve and Jack both seconded this motion. Motion carries, no nays. Doug stated that was all he had.

Jack meet with Dan McMillian from the county and Dan went around and marked township roads that need repaired. Jack hasn't gotten anything back from Dan M. yet. Jack spoke with Matt from Kalida concerning the new truck they ordered. Matt conveyed that it would be ready around the end of the year. Trustee's where concerned about the late delivery. Jack said, "they are just overwhelmed I guess so their word isn't as good as we thought it was." Jack said Todd had called from North Lewisburg so he conveyed that Kalida told him by the end of the year. (Zane Township is selling the old truck to North Lewisburg when the new truck is received.) Jack submitted the chip and seal paperwork to the county. Jack mentioned putting pea gravel down at the playground. Doug said hopefully we can get the stone shooter if not maybe Jeremy can come down and level it out.

Rod asked the Trustee's when the park restrooms will be winterized. Rod suggested waiting until after the election. Steve will contact Kelly's Septic to get a portable toilet delivered to the park. Doug asked what the cost was and the Fiscal Officer confirmed that it is \$130 a month.

Steve stated that he gave 4 keys to the Logan County Sheriff, Randy Dodds, to the community room so that the deputies can use that building when they are in Zane Township. Which will keep them down here more often and also give them a reason to be down here.

Doug moves to approve the digitization of the cemetery records. The Fiscal Officer advised that Ilona with Ipanda Designs, our webmaster, completed the digitization of our cemetery records. Ilona sent a link to the Trustees for approval of such and for the Trustees to confirm content and let her know if they want it posted to the Zane Township Website. Steve stated that the invoice is for \$150. Steve made a motion to approve said invoice. Seconded by Doug. Motion carries, no nays.

Rod discussed the Lyons cemetery plot and burials on such.

Regular monthly meetings will be on the second Monday of each month at 8:00 am in the Zane Township Building at 10495 Columbus St. Middleburg Oh 43336. (Jan. 9, Feb. 13, Mar. 13, Apr. 10, May 8, Jun. 12, Jul. 10, Aug. 14, Sep. 11, Oct. 9, Nov. 13, & Dec. 11, 2023)

The trustees observed, discussed, reviewed and signed all approved documents & reports submitted at this meeting.

Steve made a motion to adjourn at 8:29am. Seconded by Jack.

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STEVE LITHGO, CHAIRMAN

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AMIE RATERMAN, FISCAL OFFICER