

RECORD OF PROCEEDINGS
MINUTES OF ZANE TOWNSHIP TRUSTEES
FINAL – September 11, 2023

The meeting was called to order at 8:00am by Chairman Steve Lithgo. Steve Lithgo is recording this meeting. Those present included Steve Lithgo, Doug Henry, Jack Graham, Rod Watkins, Tom Scheiderer, Jim King, and Jeremy Burnside.

Tom S. advised that he spoke with Mr. Orahod regarding property clean up that is currently under way. Tom suggested Mr. Orahod attend this meeting to update the Trustees on his progress. Doug conveyed that a letter of condemnation needs obtained from either the Fire Department, Building Authority, or the Health Department however these entities are currently unable to issue one at this time. Tom suggested contacting the assistant prosecuting attorney for guidance. Tom will contact the assistant prosecutor.

Doug H. stated he invited Jeremy to the meeting to discuss the water issue at the alley alongside SR 287. Doug conveyed that the telephone company is responsible therefore he is suggesting the work be completed then to send said invoice to the telephone company for payment. Steve conveyed that during the winter it creates a hazard due to ice accumulation. Jeremy stated he reached out to a friend with a hydro excavation truck whom has already spoken to the Logan County Health Department. Doug reiterated that if they can fix it, we'll get you/them paid. Jeremy asked if the Trustee's would like an estimate prior to beginning work however the Trustee's declined and asked for Jeremy to just fix it. Jeremy stated that Joe Spears with Kelly Septic would be completing the repair and he would be a third wheel acting as an intermediary between the Township and Kelly's Septic. Jack stated that he was in contact with the telephone company as well and they had been out to take pictures.

Jim K. had nothing to discuss.

Jack G. asked Tom if he had issued a permit for a property on TR 258. Steve found said permit and Tom verified such. Jack drove the township roads and suggested that some of the edges need repaired. He thought TR 157 between TR 153 and TR 158 and TR 227 will need chip and sealed. First addressing culverts on these roads prior to any chip and seal. Also to address is Johnson Road and a culvert on TR 160 as well as portions of alley's in town. The Trustee's discussed either the county or Hensley's completing the work not covered by the chip and seal program. Jack will add TR 157 (between 153/158), TR 227, and a portion of Johnson Road to the chip and seal paperwork to be completed by the county in 2024. Doug said that Jeremy Burnside could repair the culverts. Jack suggested doing that as soon as possible. Jack will complete the paperwork and get it submitted to the county prior to the due date. Jack will call and see about the progress of the new truck also.

Rod advised that there's a funeral this week and he spoke with a representative of the family with regards to currently owned plots. Rod spoke with a Zane Township resident regarding cemetery plots. Also, the new window switch that Spain's installed is not working in the red truck. Rod discussed the lock in the women's restroom at the park. Rod stated that all inspections on road signs, culverts, playground, equipment, and vehicles have been completed this month.

Steve asked for a motion to approve the August 2023 minutes. Jack made a motion to approve the August 2023 minutes. Seconded by Doug.

The Fiscal Officer provided all financials including invoices, checks, online payments and mail (red folder). Steve made a motion to approve financials and the August 2023 Bank Reconciliation. Seconded by Jack.

Doug conveyed that the Fiscal Officer spoke with the company providing and installing the playground equipment and they will require payment upon completion. Doug received a call from the insurance company regarding the windshield claim. He will follow up with them. The Trustee's discussed building permits regarding agricultural usage. Doug also thought this was a good time to drop the insurance piece unless we had a cause to put it back in. Insurance has been a part of our compensation and he has utilized/received said insurance compensation in the past. He thinks it would be a good idea to discontinue the insurance now before the elections. He said that Joni C. doesn't need insurance so therefore they wouldn't need to offer it. The Trustee's discussed the allowable ways the Township can provide this compensation. The current Zane Township contribution per person that enrolls in a Zane Township group health plan is \$800 per month. They discussed when the best possible time would be to discontinue this compensation. Steve suggested discontinuing after the current Fiscal Officer completes her term which will be March 31, 2024. The Trustee's decided to table this discussion until they speak with the Fiscal Officer to understand what her plans are with regard to keeping the Township Insurance through March 31, 2024. The Trustee's all agreed that they would keep the insurance through March 31, 2024 to be fair to the Fiscal Officer. Doug said he contacted Mr. Liles with regard to the invoice they sent him. However he didn't respond. He will continue to try and contact him, however if he doesn't pay we can turn it into the county and they will reimburse us. Then he will get charged an additional \$350. Doug would also like to send a letter to the owner of the Hockett property. The Trustee's agreed and Doug will create and send a letter via certified mail.

Steve made a motion to accept Resolution 2023-5, the Amounts and Rates by the Logan County Budget Commission for 2024. Seconded by Jack. Resolution 2023-5 passed.

Regular monthly meetings will be on the second Monday of each month at 8:00 am in the Zane Township Building at 10495 Columbus St. Middleburg Oh 43336. (Jan. 9, Feb. 13, Mar. 13, Apr. 10, May 8, Jun. 12, Jul. 10, Aug. 14, Sep. 11, Oct. 9, Nov. 13, & Dec. 11, 2023)

The trustees observed, discussed, reviewed and signed all approved documents & reports submitted at this meeting.

Steve made a motion to adjourn at 8:40am. Seconded by Jack.

STEVE LITHGO, CHAIRMAN

AMIE RATERMAN, FISCAL OFFICER