

RECORD OF PROCEEDINGS
MINUTES OF ZANE TOWNSHIP TRUSTEES
December 9, 2024

Meeting was called to order by Chairman Doug Henry at 8:00am. Those present included Jack Graham, Steve Lithgo, Joni Cox, Tom Scheiderer, Allen Township EMS/Fire and two local residence.

FINANCIALS AND MINUTES: Doug presented Novembers financials. Jack move to accept the financials, Steve seconded the motion. All in favor. Doug presented minutes from November. Jack made a motion to approve minutes; Steve seconded the motion. All in favor.

ZONING: Tom reported no new updates. Followed up on the new building on 153. Doug thanked Tom for attending the BZA meeting. Doug proposed a pay raise, \$37.73 per month. Doug moved to approve the raise, Jack second. Trustees discussed a possibility of increasing permit fees. Certified letters previously sent to residence for junk; while some locations have been cleaning up, others still need attention and further follow-up.

FIRE & EMS: Steve Brose introduced department's new Lieutenant Davis. Presented the 2025 contract, with an increase of 4%. Trustees signed contract. Meeting will be held next year to discuss potential decrease in annual contract. Also, next year a new reporting system will launch.

AGENDA: Joni requested that all bills be submitted by December 15th. The Trustees agreed to schedule a budget meeting for December 23rd at 8:00 AM. The January meeting will be moved to January 6th at 8:00 AM, previously scheduled for the 13th. A public notice will be made in the newspaper regarding this change.

Resolution 9-2025 presented to the trustees for to hire outside counsel. Doug moved to accept the resolution and allocate funds for counsel. Jack second, all in favor. Doug emailed the contract to the FO.

Resolution 10-2024 was presented for supplemental appropriation and amending the permanent appropriations. Doug moved to accept the resolution, Jack second, all in favor.

Jack presented the estimate for 2025 for the chip seal program for roads 160 and 161, fog and chip seal, \$47889.10. Funds will be covered through the county.

Steve noted the building rental envelops are updated, with new fee of \$100, effective January 2025.

There was discussion regarding the cell phone Rod carries, needs further discussion of how to move forward.

Steve reported water leaking around the pole that was previously fixed. Jack will contact Jeremy Burnside to investigate the source of the leak.

Doug moved to adjourn the meeting, Steve seconded the motion.

_____ Chairman, Doug Henry _____ Date

_____ Trustee, Steve Lithgo _____ Date

_____ Trustee, Jack Graham _____ Date

_____ Fiscal Officer, Joni Cox _____ Date