

**RECORD OF PROCEEDINGS**  
**MINUTES OF ZANE TOWNSHIP TRUSTEES**  
**February 14, 2022**

The meeting was called to order at 8:00am by Chairman Steve Lithgo. Those present included Steve Lithgo, Doug Henry, Jack Graham, Amie Raterman, Jim King, Joseph Mears, Joni Cox, Steve Brose, Rick Kingham. Ilona Seaman attended remotely.

Jack made a motion to approve the January 10, 2022 regular meeting minutes. Seconded by Doug. Motion passed. All were in favor.

The Fiscal Officer presented all financials including invoices, checks, online payments, and mail (red folder). Jack made a motion to approve financials and January 2022 bank reconciliation. Seconded by Doug. Motion passed. All were in favor.

Doug and Trustees discussed trees and brush that are hanging over the roads. Steve made a motion to hire Jeremy Burnside for brush cutting. Doug seconded. Motion passed. All were in favor. The need for the community building sewer pipes to be repaired was also discussed and will be repaired when the ground becomes unfrozen. Trustees discussed the passing of House Bill 51 concerning virtual meetings. Doug felt that the public would not be interested in attending virtual Township meetings. At this time the Trustees are not in favor of conducting electronic or virtual meetings for the public. Doug stated that the zoning commission has all the necessary documentation regarding proposed solar panel zoning. Doug mentioned that Rod had trouble with the snow plow and the pins had to be replaced. Rod cut some trees at Garwood Cemetery down however there are still a few hanging over grave stones. He also cut some down on TR 150 and more tree/brush cleanup on TR 29 is needed by the Watkin's property.

Jack discussed the zoning issue concerning a shipping container on a residents property and that it has been resolved to the satisfaction of the Zoning Inspector.

Steve stated that the mausoleum repair is almost complete and that Moore's Masonry and Concrete Construction is requesting a \$2000 draw and remaining \$4000 to be paid upon completion. Jack made a motion to approve \$2000 payment. Doug seconded. Motion passed. All were in favor.

Steve Brose, Allen Township Fire Chief, stated he had no business to discuss. However mentioned an issue with NKP regarding correcting the way a door swings and exit signs which have all been resolved. Steve agreed to take the EMS contract, agreeing to a 4% increase for 2022, to be signed by the Allen Township Trustees and will email the Fiscal Officer this document after signatures.

Rick Kingham, Allen Township Trustee, attended to introduce himself.

Jim asked about the sewer project and the Trustees conveyed that they didn't have any updates.

Ilona stated that she can post the sewer project information on the Township website as well as any road closures, etc. She advised that other Townships are holding virtual meetings for the public such as Zoom meetings due to COVID and are also recording meetings and posting them on their Township website's. Ilona reminded the Trustees that she can manage Zoom meetings for the Township.

Joseph M. suggested offering an online survey on Zane Township's website to see who would want virtual "Zoom" meetings.

Joni C. had no business to discuss.

Steve L. asked about the cemetery fence repair repayment. The Trustee's will follow up with the resident responsible for repayment.

Regular monthly meetings will be on the second Monday of each month at 8:00 am in the Zane Township Building at 10495 Columbus St. Middleburg Oh 43336. (Jan. 10, Feb. 14, Mar. 14, Apr. 11, May 9, Jun. 13, Jul. 11, Aug. 8, Sep. 12, Oct. 10, Nov. 14, & Dec. 12, 2022)

The trustees observed, discussed, reviewed and signed all approved documents & reports submitted at this meeting. Jack made a motion to adjourn at 8:25 am. Seconded by Doug.

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STEVE LITHGO, CHAIRMAN

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AMIE RATERMAN, FISCAL OFFICER