

RECORD OF PROCEEDINGS
MINUTES OF ZANE TOWNSHIP TRUSTEES
FINAL – August 14, 2023

The meeting was called to order at 8:00am by Chairman Steve Lithgo. Steve Lithgo is recording this meeting. Those present included Steve Lithgo, Doug Henry, Jack Graham, Amie Raterman, Rod Watkins, Joseph Mears, Jim King, Barbra Gant, Joni Cox, Neal Page, and Steve Brose.

Steve asked if the Trustee's reviewed their copies of the minutes as well as the financials they received and made a motion to approve the minutes for May 2023, June 2023, and July 2023. Seconded by Jack. Doug abstained.

The Fiscal Officer provided all financials including invoices, checks, online payments and mail (red folder). Doug conveyed that in speaking with other townships as well as the auditor Jack Reser, the prevailing action is to move the ARP (COVID) funds to the general fund. Doug thought they might request the funds back if it isn't moved or spent. Thereby allowing the funds to be used for a broader range of government services. The Fiscal Officer will contact the Auditor regarding the allowable and suggested allocation of ARP funds. Jack made a motion to approve financials and the MAY 2023, JUNE 2023, AND JULY 2023 Bank Reconciliations. Seconded by Doug. Motion passed. All were in favor.

Doug presented a playground equipment price list for a Poly Historic Adventures boat with swings similar to what was at the park before. The cost is \$21044 with a discount of 15% making it \$17887.40 after the discount. The company will deliver and set it up. Steve asked the Fiscal Officer if we had funds available for the ship. The Fiscal Officer confirmed that there are general funds available to cover it. The Township would then put down pea gravel. Jack made a motion to purchase the boat. Seconded by Doug. Motion passed. All were in Favor. Doug completed the public records training on July 29, 2023 and submitted to be a designee for Steve and Jack however his computer auto filled the name and address under his wife's name during registration. Doug contacted the Attorney General's office and they stated they can't change the name. Doug will send Alex a bill on Township letterhead for the Lile, notice to abate weed issue, for the completion of the weed eating job there. Doug discussed taking the Harrington house down with grant funds that are due in September. However the owner is currently not interested.

Jack didn't attend the chip and seal program meeting on August 2, 2023 as he was unaware of the date. He conveyed the need to decide what roads need addressed for next year and the completed form is due by September 21, 2023. Trustee's also discussed if some roads haven't been completed and or fog sealed from last year's program. Jack suggested 29, 160, 161, and 157 between 153-158 may need addressed. Doug mentioned a culvert on TR 157 needs repaired. There's approximately \$96,000 available for chip and seal on September 1, 2024. Cost is \$17,000 per mile.

Barbra G was attending to observe.

Steve B. suggested having an event on October 14, 2023 at the Middleburg park for fire prevention week. They will bring 4 trucks from 1-3pm. Inviting Zane Township residents to tour the trucks. They will conduct blood pressure checks, give away smoke detectors, hand out safety information, coloring books, and fire hats for the kids. He will email the flyer to the Fiscal Officer to post on the

township website. This has been a record year for runs. Steve took the 2nd half installment check for our Fire and EMS contract with Allen Township to give to the Allen Township Fiscal Officer. Discussed coroner vs non coroner runs regarding transport of the deceased.

Joni C. was attending to observe.

Jim K. is resigning from his position as Chairman of the Board of Zoning Appeals (BZA). He suggested getting some new lights in the Township building.

Rod advised there's a funeral this Friday. Rod stated that all inspections on road signs, culverts, playground, equipment, and vehicles have been completed this month. He discussed the Hurley headstone placement at the cemetery. Steve said the valve of the urinal at the men's bathroom at the park is inoperable. Rod will repair it. The new mower had to be repaired with a new deck belt and three bushings which was under warranty.

Joseph M. was attending to observe.

Steve meet with Ilona with Ipanda Designs on Saturday, whom had completed scanning the cemetery records. The 2023-2024 Union Propane pre-buy contract was signed. Steve asked if the building department can condemn the house that burnt down on 559 and put up signage? The Ease Logistics Fire and EMS contract has been signed by everyone.

Regular monthly meetings will be on the second Monday of each month at 8:00 am in the Zane Township Building at 10495 Columbus St. Middleburg Oh 43336. (Jan. 9, Feb. 13, Mar. 13, Apr. 10, May 8, Jun. 12, Jul. 10, Aug. 14, Sep. 11, Oct. 9, Nov. 13, & Dec. 11, 2023)

The trustees observed, discussed, reviewed and signed all approved documents & reports submitted at this meeting.

Steve made a motion to adjourn at 8:37am. Seconded by Doug.

STEVE LITHGO, CHAIRMAN

AMIE RATERMAN, FISCAL OFFICER